

Adm-4.3 L
Subj: by

OSA 2168-64

13 May 1964

MEMORANDUM FROM: Chief, Logistics Services Division
SUBJECT : Partition Relocation

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1. Attached hereto are preliminary plans for certain repartitioning of OSA office complex 6B4403/6B33. This proposed plan has not been coordinated with [REDACTED] for possible engineering and airconditioning allowances.

2. As a matter of explanation, the replacement of the partial height partition in office "A" with a full height partition will allow for a degree of privacy necessary for the occupant of this office. This office will be utilized as an OSA security briefing room. The full height partition between rooms "A" and "B" will function as a barrier between two separate components of OSA. The full height partition for room "D" is necessary as the area will be utilized as a chart room and the full height partition will allow for the display of charts, graphs, etc.

3. Your expeditious handling of this work order is appreciated. If necessary, OSA Allotment Number 4251-1000-1000 may be cited for any funding necessary.

4. Please call [REDACTED] extension 7761 for any further information.

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Deputy Chief
Support Division, OSA

ATTACHMENT: n/a

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APPENDIX

Chief, Administrative/Staff, DD/S&T

15 MAY 1964

-SD:OSA:JD:bwl

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